

## **PHILGEPS ADVISORY NO. 3: POSTING OF PROJECT REQUIREMENTS AND AWARD CONTRACTS & USE OF PHILGEPS 2.0 ONLINE PORTALS**

### **TO ALL OUR VALUED CLIENTS**

In view of the scheduled system preventive maintenance of PhilGEPS 1.5, all Procuring Entities are advised to temporarily post your procurement projects through this portal <http://notices.ps-philgeps.gov.ph>. This portal shall be used in the **Posting of Project Requirements (Bid) and Awarded Contracts (Award)** until the PhilGEPS 1.5 is up and running.

For more information, please refer to the "Guide on How to Create Bid and Award Notice in the Posting Portal" which can be accessed through "**About**" Menu, then click "**Download**"

Likewise, the **Modernized PhilGEPS** (<https://philgeps.gov.ph>) is already accessible starting **3 September 2020**. The following functionalities will be available in PhilGEPS 2.0:

- Government Registry
  - Registration of Government Agencies to be registered by the Portal Administrators
- Merchant Registry
  - Registration of suppliers, distributors, manufacturers, contractors, and consultants
- Platinum Membership Upgrade
  - This facility is for new, update and renewal of platinum membership certificate
- Virtual Store
  - Procurement of Common-Use Supplies and Equipment (CSE) available at the Procurement Service

In preparation for the transition to the Modernized PhilGEPS, **new registration for Government Agencies and Merchants** is now accessible in PhilGEPS 2.0.

For new registration, please be informed that Government Agencies need to fill-out the **Virtual Store – Agency Buyer Registration Form** and send to [agency@ps-philgeps.gov.ph](mailto:agency@ps-philgeps.gov.ph). The userid and temporary password will be sent to the email address

provided in the Form. Consequently, accounts registered in PhilGEPS 2.0 will only be used for Virtual Store (VS) Transactions in the meantime. To download the Registration Form, please access the **"About"** Menu, then click **"Download"**.

For **Merchant Registry**, please click the **"Sign-Up"** link and access the **Merchant Registration**.

If you have an existing account in PhilGEPS 1.5 and 2.0, you should NOT register for a new account. Please use your current userid.

For concerns on Registry and Platinum Membership Upgrade, you may contact the PhilGEPS-Customer Service from **8:00 AM to 5:00 PM** from **Mondays to Fridays**.

- Globe: 0956-7685271
- Globe: 0961-6862896
- Smart: 0961-0553422
- Smart: 0961-0553151

These numbers will strictly entertain **incoming CALLS** only. Sending SMS is strongly discouraged. You may still send your issues and concerns through the following email addresses:

- Government Agencies: [agency@ps-philgeps.gov.ph](mailto:agency@ps-philgeps.gov.ph)
- Merchants: [supplier@ps-philgeps.gov.ph](mailto:supplier@ps-philgeps.gov.ph)

For Virtual Store-related concerns, please contact the Marketing and Sales Division at telephone numbers (02) 8-290-6300 locals 8006-8008 or send an email to [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph) or [helpdesk@ps-philgeps.gov.ph](mailto:helpdesk@ps-philgeps.gov.ph).

Thank you for your patience and understanding while we completed some important system maintenance and during this transition period.